

Minutes of a meeting of Church Knowle Parish Council
held in the Church Knowle Village Hall
at 6:30pm on Tuesday 12th July, 2022

PRESENT

Council Members:

Cllr Mrs Debbie Evans [DE] (in Chair)
Cllr Mrs Jayne Wilson [JW] (Vice Chair)
Cllr Mrs Hazel Parker [HP]
Cllr Mrs Billa Edwards [BE]
Cllr Mr Howard Fry [HF]
Cllr Mr Colin Page [CP]
Cllr Mrs Nicola Pitcher [NP]

Cllr Mr Carl Grice [CG]

Clerk to the Parish Council:

Mr Andrew Parsons [AP]

C. K Parishioners & Members of the public:

Mr Derek Burt
Mr Carl Grice
Mr Matthew Jones (Blue Pool)

Dorset Council

Cllr Cherry Brookes

APOLOGIES FOR ABSENCE

154.22 There were no apologies received for non-attendance

DECLARATIONS OF INTEREST OF MEMBERS OF THE PARISH COUNCIL – (Current Meeting)

155.22 There were no declarations of interest by member of the Council. It was established that no-one was recording the meeting.

PUBLIC DISCUSSION PERIOD

156.22 Mr Derek Burt reported that the traditional red phone box adopted by the Council at East Creech had been made into a local information post and that the quality of the work and the effort put into this was exemplary. It was well worth viewing and those parishioners who had made it should be recognised.

It was agreed that the clerk would send letters of thanks to Graham and Rachel Seaton and Derek and Geraldine Way.

Action: Clerk to send out letters of thanks.

RESIGNATION OF CHAIRMAN AND CO-OPTION OF NEW MEMBER

157.22 Mr Carl Grice who had applied to join the council gave short résumé of his experience and reasons for wanting to join the Council. He left the meeting while his application was discussed. It was thought that his reasons for joining the Council were better expressed in his verbal presentation than in his letter and the motion to co-opt him to the Council was proposed by Cllr Wilson, seconded by Cllr Fry and passed with a vote of 5 for and 1 against.

Mr Grice took his place on the Council.

158.22 Cllr Wilson as the previous vice-chairman took the Chair and Cllr Fry was proposed as vice-chairman. Proposed by Cllr Edwards seconded by Cllr Parker and the motion to appoint them was passed unanimously.

MINUTES OF PARISH COUNCIL MEETING HELD ON 14th JUNE 2022

159.22 The minutes which had been previously circulated were read. Cllr Evans proposed that they should be accepted as a true record of the proceedings and her proposal was seconded by Cllr Edwards. The minutes were duly approved by a unanimous vote.

MATTERS ARISING FROM THE MINUTES OF THE 14th JUNE 2022 MEETING

160.22 Mr. Jones from the floor informed the Council that he had consulted with Natural England and the Planning Authority and has ensured that the regulatory requirements are met for camping at the Blue Pool (see 132.22).

He was asked as a point of interest whether he had an arrangement with Park Run. He said that discussions were on-going.

161.22 The Clerk has now obtained dog "No fouling" signs for the playing field. Cllr Fry said he would fix these in the Playing Field.

Action: Cllr Fry to fix signs.

NEIGHBOURHOOD PLAN

162.22 The Clerk announced that the full grant of £7,500 for the Neighbourhood Plan had been awarded to the Council and that action on the Plan should proceed with the putting together of a core steering group to take things forward and recruit more people from the community. It was agreed that this group would comprise: Cllr Hazel Parker, Cllr Debbie Evans, Cllr Billa Edwards, Cllr Nicola Pitcher and Cllr Carl Grice who would liaise directly with the consultant Paul Weston.

PLANNING MATTERS

Planning Applications

163.22 There were no new planning applications. It was suggested that the results of past planning applications could be noted under this item.

HIGHWAYS MATTERS

East Creech Fingerpost

164.22 The Clerk proposed that the quote of £1,808.54 (No 503 July 2022) from Normtec be accepted and that an advance of £1,000 be paid for this as requested by Normtec.

Proposed by Cllr Edwards, seconded by Cllr Parker and approved unanimously.

Footpaths

165.22 Cllr Pitcher reported that a survey of these was underway. The bridge on the Swyre Head walk is still in a poor and potentially dangerous condition and that a strategy is needed to either repair this or reroute the footpath to a nearby bridge.

Roadside Hedge and Verge Cutting

166.22 It was reported by a parishioner that the contractor or operator employed by Dorset Council was performing poorly and had destroyed through carelessness some bollards that were protecting road users from a dangerous drop.

The location is the farm entrance at Knowle Close and there is now a hidden, unmarked serious drop that presents a hazard to road users, especially cyclists.

Action: Clerk to inform Stephen Mepham of Dorset Highways of this damage and the hazard that it has created.

167.22 There are some out standing Highways matters that the Dorset Council Highways Department has on its list and it was agreed that the Clerk would obtain a status of these.

Action: Clerk to contact Stephen Mepham of Dorset Highways.

THE GRAVEYARD

168.22 **Approval of Memorials**

The details of the memorial stone for Edward and Patricia Simpson (Cremation: L126) were considered together with a proposal for a memorial stone bench with a hardwood seat.

The Council approved the memorial stone with the condition that it be flat as per the cemetery regulations and not raised. Proposed by DE seconded by NP and passed unanimously.

The Council was concerned that the hardwood seat of the proposed bench would degrade in time and thought that a stone seat would be better. It was resolved to obtain more details and dimensions of the bench.

169.22 **Administration and Applications**

No new applications have been received.

ACCOUNTS OF THE PARISH COUNCIL FROM 13th JUNE 2022 TO C.O.B, 12th JULY 2022

170.22 The accounts were examined and approved. Proposed by BE, seconded by HF and passed unanimously.

SETTLEMENT OF INVOICES PAYABLE AT THE MEETING

171.22 The Chairman and Clerk presented the invoices payable. These were examined. BE proposed the invoices should be accepted and paid. This was seconded by HF and they were duly paid following unanimous vote by the Members.

FINANCIAL AND ADMINISTRATIVE MATTERS

172.22 **Insurance**

The Council's insurance cover must be renewed on 14th August 2022.

The clerk reported that he had received two insurance quotes so far and was still awaiting a third.

Galaghers: £762.32 per annum

BHIB: £361.18 per annum dropping to £341.34 p.a. for a three year term.

Zurich: pending.

It was decided that unless there were very good reasons to the contrary that the Council would take up the 3 year term with BHIB. The quote is competitive and a three year term fixes the price and reduces administration.

Proposed JW seconded DE and passed unanimously.

Action: Clerk to accept quote for a 3 year term from BHIB and present invoice at next meeting.

173.22 **Defibrillator**

The clerk reported the defibrillator owned by the Council at the New Inn had been inspected and that while the battery and self monitoring indicators both showed 100% the pads showed as having expired and indeed the sticker on these showed an expiry date of 09/2019. New pads have been purchased and fitted to the defibrillator and the machine is now showing fully operational.

174.22 **Playing Field Equipment**

The clerk inspected the playing field equipment before the meeting and found it all to be in good order with no sharp edges, loose fixings or structural degradation.

It was noted by the Council that regular inspection of these assets should be undertaken and minuted as part of the Council's due diligence.

175.22 **Bank Mandate**

Owing to changes in the Council membership and the complexities of changing the mandate there are now only three Councillors able to sign cheques. In order to effectively manage Council's bank accounts and the mandate online the clerk must be a full signatory. The forms for this were signed and it was agreed that the signing policy had not changed and that only Councillors could sign cheques.

Action: Clerk to arrange for all current Council members to be full signatories on the bank mandate.

176.22 Cllr Fry had submitted fully signed Mandate forms to the Swanage Branch of Lloyds bank but was still apparently not on the mandate.

Action: Clerk to follow this up with Lloyds Bank.

CORRESPONDENCE

177.22 An application had been received from Luke Robinson of 3 Tyneham Road to erect a marquee in the Playing Field in May next year for a wedding celebration. The Council considered this application but rejected it on the grounds that it would obstruct the public footpath and access to the Playing Field. There was also concern that the disturbance to the nearby residents would be unacceptable. It was suggested that the New Inn has an open area that would be better suited this event.

The vote to reject the application was proposed by DE, seconded by HP and was unanimous.

OTHER ITEMS WHICH THE CHAIRMAN DEEMS OF IMPORTANCE

178.22 The Council has the paint to paint the blue Archive Container at the back of the Church Knowle Village Hall and the clerk is to obtain quotes for applying this.

Action: Clerk to obtain painting quotes.

ITEMS PROPOSED FOR THE AUGUST 2022 AGENDA

179.22 These additional items were proposed for the August 2022 agenda:

No addition items.

PERIOD FOR DISCUSSION

180.22 Concern was expressed that the operation of the steam railway in this prolonged hot dry period required special consideration by the Swanage Railway especially given the history of heath fires that had been started by railway sparks.

181.22 The provision of a water tap in the cemetery was discussed, It was accepted that this would be a sensible, useful facility and that more research needed to be undertaken to see how this might be best achieved.

NEXT MEETING OF THE PARISH COUNCIL

182.22 The next meeting of the Church Knowle Parish Council will be held at the Furzebrook Village Hall on Tuesday 9th August at 6-30pm

183.22 There being no further business the Chairman closed the meeting at 20:50hr