

Minutes of a meeting of Church Knowle Parish Council  
held in the Furzebrook Village Hall  
at 6:30pm on Tuesday 9<sup>th</sup> August, 2022

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**PRESENT**

**Council Members:**

Cllr Mr Howard Fry [HF] (in Chair)  
Cllr Mrs Hazel Parker [HP] (Vice Chair)  
Cllr Mrs Jayne Wilson [JW]  
Cllr Mrs Debbie Evans [DE]  
Cllr Mrs Nicola Pitcher [NP]  
Cllr Mr Carl Grice [CG]

Cllr Mrs Pippa Edwards [PE]

**Clerk to the Parish Council:**

Mr Andrew Parsons [AP]

**C. K Parishioners & Members of the public:**

Mr Ed Ellwood  
Mr Tom Trevorrow  
Mr Trevor Bailey

**Dorset Council**

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**APOLOGIES FOR ABSENCE**

184.22 Cllr Billa Edwards (CKPC) and Cllr Brookes (Dorset Council) sent their apologies for non-attendance.

**DECLARATIONS OF INTEREST OF MEMBERS OF THE PARISH COUNCIL – (Current Meeting)**

185.22 Cllr Parker declared an interest should the letting of the Playing Field for a wedding party (177.22) arise again (*It did not*). It was established that no-one was recording the meeting.

**PUBLIC DISCUSSION PERIOD**

186.22 Mr Ed Ellwood and Mr Tom Trevorrow presented an email that they had sent to the clerk regarding the Cumulus activities at Cotness Lakes. They requested a copy of all the correspondence that the Council had had with Cumulus to date. The Clerk undertook to provide this and it was agreed that future dealings with Cumulus would be with community representatives rather than with the Council now that the Cotness community no longer had Derek Burt as a member of the Council.

187.22 It was decided to discuss progress on the Neighbourhood Plan here so that all present could ask questions. There has been a Steering Group meeting with Paul Weston at which the following points were made:

- Community engagement is very important.
- The Steering Group should comprise 10 people.
- The production of a leaflet to inform the community and promote engagement is being expedited.
- A community engagement meeting in one of the halls will be convened as soon as possible.
- Leisure and Transport are topics that should be addressed in the Plan.

The Chair urged the Steering Group to be mindful of the usual protocols and probities applicable to the Parish Council in the administration of the Neighbourhood Plan. This was noted and acknowledged.

188.22 Mr Trevor Bailey presented a written argument in favour of a speed limit on Furzebrook Road and requested that representations to implement this be made to local Highways Authority. A brief history of applications to have a speed limit implemented in the Parish was discussed and all agreed that the present situation where the only speed limit is the national limit of 60mph is patently absurd. It was agreed that a further representation including Mr Bailey's analysis would be made to the Highways Authority. It was suggested that the neighbouring parishes be contacted to see whether they had made any progress on speed limits.

The neighbouring parishes were canvassed in July 2021 and they all said that the Dorset Council were intransigent on the subject and that best we could hope for was a Speed Indicating Device (SID) .

**Action:** Clerk to contact Highways Authority and neighbouring parishes.

## **RESIGNATION OF CHAIRMAN AND CO-OPTION OF NEW MEMBER**

189.22 Cllr Fry as the previous vice-chairman took the Chair and Cllr Parker was proposed as vice-chairman. Proposed by JW seconded by DE and the motion to appoint them was passed unanimously.

190.22 Mrs Pippa Edwards who had applied to join the council gave short résumé of her experience and reasons for wanting to join the Council. She knows the area well and with her children grown up she would like to have proper input and help to manage this beautiful parish. She left the meeting while her application was discussed.

The Council voted unanimously in favour of Mrs Edwards' application and she took her place on the Council.

## **MINUTES OF PARISH COUNCIL MEETING HELD ON 12<sup>th</sup> JULY 2022**

191.22 The minutes which had been previously circulated were read. Cllr Parker proposed that they should be accepted as a true record of the proceedings and her proposal was seconded by Cllr Evans. The minutes were duly approved by a unanimous vote.

## **MATTERS ARISING FROM THE MINUTES OF THE 12<sup>th</sup> JULY 2022 MEETING**

192.22 **Approval of Memorials** (168.22). Details and dimensions of the proposed memorial bench for Edward and Patricia Simpson have been received from Louise Simpson.

The Council reserved the right to approve the position of this bench and stipulated that the stone uprights must be secured in concrete footings in order that they remain upright and that the bench remain safe. Any subsequent maintenance of the bench will be met by the family.

The motion to approve this was proposed by CG, seconded by DE and passed unanimously.

It was noted that the memorial stone previously approved (168.22) must have the plot number carved on its reverse, be a flat stone and meet the cemetery regulations.

193.22 Concern was expressed about the state of the seats in the cemetery and Cllr Pitcher undertook to inspect these and report back to the Clerk for discussion in a future meeting.

194.22 It was noted that the strimmer used by Mr Green who maintains the cemetery was eroding a depression around some of the gravestones that may ultimately lead to their becoming unstable.

**Action:** Clerk to include a note about this in the next payment to Mr Green.

195.22 **Swanage Railway.** The operation of steam trains during this hot dry period as a significant fire risk was raised again; there have been fires in the past. Swanage Railway had given updates in local press regarding fire hazard and commented additional "beaters and buckets" would be provided. It was generally thought this approach would have very little success.

196.22 **Camp Fires.** The question of fires at campsites was also discussed and the Council resolved that the Clerk would write to these organisations noting the Council's concerns.

**Action:** Clerk to write to appropriate local businesses about fire risks.

197.22 **Blue Pool Camping** (160.22). Camping at the Blue Pool is continuing and there is no evidence that either the proper licence or planning permission has either been applied for or sought. At the July Parish Council meeting Mr. Jones assured the Council that the proper regulatory requirements for a temporary camping operation had been met. It is apparent that any time limit applicable to these temporary regulations has been exceeded by some margin and a letter is to be written to Mr Jones at the Blue Pool and Dorset Planning for clarification of the regulations and current position.

**Action:** Clerk to write to Dorset Planning and the Blue Pool.

## **NEIGHBOURHOOD PLAN**

198.22 A full report and discussion of the Neighbourhood Plan progress has been given in 187.22 above.

It was resolved that all administration and responsibility for the progress and implementation for the Plan will reside with the Steering Group with Cllr Evans as its Chairman. The Group will report to the Parish Council and expenses will be presented to and paid by the Council in the usual way. It was agreed by all that it was fundamental to Church Knowle's making of a Neighbourhood Plan that it be completed within the total grant budget of £10,000 and that no addition Parish funds would be used.

**Action:** Clerk to copy all correspondence to date regarding the Neighbourhood Plan to the Chairman of the Steering Group, Cllr Evans.

## **PLANNING MATTERS**

### **Planning Applications**

199.22 There were no new planning applications.

## **HIGHWAYS MATTERS**

### **Footpaths**

200.22 Cllr Pitcher produced her comprehensive survey of the footpaths in the Parish together with a map and photographs. This is an excellent piece of work and the Council commended her for it. Cllr Pitcher will liaise with the Clerk and this survey and a schedule of work will be submitted to the Purbeck Rights of Way and Footpaths Officer, Katie Black, for action.

**Action:** Clerk to liaise with Cllr Pitcher and send survey to Katie Black

## **THE GRAVEYARD**

### **201.22 Approval of Memorials**

The Simpson memorial bench was approved by the Council (192.22 above).

### **202.22 Administration and Applications**

An application has been received to inter the remains of Wendy Matthews into an existing grave. This is all in order and the correct fee has been received.

## **ACCOUNTS OF THE PARISH COUNCIL FROM 13<sup>th</sup> JULY 2022 TO C.O.B, 9<sup>th</sup> AUGUST 2022**

203.22 The accounts were examined and approved. Proposed by BE, seconded by HF and passed unanimously.

## **SETTLEMENT OF INVOICES PAYABLE AT THE MEETING**

204.22 The Chairman and Clerk presented the invoices payable. These were examined and it was resolved to accept and pay them except for Invoice 1431 from Paul Weston. This will be deferred pending a more detailed breakdown to be submitted to Cllr Evans as the Chair of the Neighbourhood Plan Steering Group.

HP proposed the invoices should be accepted and paid. This was seconded by JW and they were duly paid (except Invoice 1431) following a unanimous vote by the Members.

## **FINANCIAL AND ADMINISTRATIVE MATTERS**

## 205.22 **Annual Audit**

The Clerk presented the Certificate of Exemption – AGAR 2021/22 Form 2 for approval by the Council. This was signed by the Chairman and approved by the Council.

Proposed Cllr Parker Seconded Cllr Wilson and approved unanimously.

## 206.22 **Insurance**

The Council accepted the insurance quote from BHIB of £346.16 and paid the premium (202.22 above). Cover starts on 14<sup>th</sup> August 2022.

## **CORRESPONDENCE**

207.22 Corfe Valley News. An email has been received from the new treasurer of the Corfe Valley News requesting a contribution to its running costs. The Council resolved to contribute £100 at the next meeting.

Proposed by DE seconded by HP and passed unanimously.

208.22 Tour of Britain Cycle Race. This will pass through Church Knowle from Steeple and on to the Corfe Castle junction where it will proceed to Wareham. It takes place on 10<sup>th</sup> September 2022.

209.22 A brochure of municipal standard outdoor gym equipment has been received. It was decided that this may be something the Council would like to investigate for the Playing Field and would be discussed at a future meeting.

210.22 The Department of Culture Media and Sport DCMS is holding a consultation: **PC6-22 Short Term Holiday Lets**. Submissions close on 21 September 2022.

## **OTHER ITEMS WHICH THE CHAIRMAN DEEMS OF IMPORTANCE**

211.22 Owing to number of Councillors that are unable to attend the September meeting it was resolved to re-schedule the review of the Withy Lakes planning decision to the start of the October meeting.

**Action:** Clerk to contact Dorset Council

## **ITEMS PROPOSED FOR THE SEPTEMBER 2022 AGENDA**

212.22 These additional items were proposed for the August 2022 agenda:

- A new website.
- A local resident pass scheme to allow local residents of Church Knowle and Steeple reduced price access to Kimmeridge.

## **PERIOD FOR DISCUSSION**

No further topics to discuss.

## **NEXT MEETING OF THE PARISH COUNCIL**

213.22 The next meeting of the Church Knowle Parish Council will be held at the Church Knowle Village Hall on Tuesday 13<sup>th</sup> September at 6-30pm

214.22 There being no further business the Chairman closed the meeting at 21:10hr