

# PARISH OF CHURCH KNOWLE

## Notice of Meeting of Parish Council

Dear Councillors & Parishioners

I hereby give you notice that the Monthly Meeting of the Church Knowle Parish Council will be held at Church Knowle Village Hall on Tuesday 8<sup>th</sup> February, 2022. **The meeting will commence at 6:30pm.**

All members of the Council are invited to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Any member of the public is welcome to attend, may observe the meeting and make a presentation in the Public Discussion Period.

Dated this 2<sup>nd</sup> February, 2022

*Andrew Parsons*

Clerk of the Parish Council

### AGENDA

- APOLOGIES FOR ABSENCE**
- DECLARATIONS OF INTERESTS OF MEMBERS OF THE COUNCIL:** To receive declarations of interests which may affect the impartiality of Councillors in their conduct as Parish Councillors during the meeting
- PUBLIC DISCUSSION PERIOD**  
**Including:**  
Presentation by Catherine Chandler on proposed planning Application
- RESIGNATION OF CHAIRMAN OF THE PARISH COUNCIL AND ELECTION OF CHAIRMAN AND VICE CHAIRMAN FOR THIS MEETING OF THE PARISH COUNCIL**
- MINUTES OF MEETING HELD ON 14<sup>th</sup> December 2021:** To resolve that the minutes of the meeting of the Council held on the 14<sup>th</sup> December 2021 be signed as correct records of the business discussed and matters resolved. There was no January Parish Council meeting, A decision was made skip this owing to COVID advice from DAPTC.
- MATTERS ARISING:** To discuss matters arising from the minutes of the meeting of 14<sup>th</sup> December 2021.
- PLANNING MATTERS:**

**Applications** – To discuss and resolve the Parish Council's position on planning applications made to Dorset Council. Including:

Application	Address	Description/Notes	Response
P/HOU/2022/00448	10 Church Knowle BH20 5NG	Replace front flat roof on front dormer with a pitched roof and extend rear of property with ground and first floor extensions	17/2/2022
P/HOU/2021/05732	Swallow Cottage Grange Road BH20 5AL	Erect single storey rear extension	11/2/2022
P/VOC/2021/05193	Imerys	Extension of Ball Clay works	
P/HOU/2021/04349	2 Cotness Cottages East Creech	Installation of external oil tank and boiler. Grade 2 Listed building	11/2/2022
6/2021/0323	Grange Gallery	Appeal against planning rejection. CKPC to decide whether to submit a further statement to appeal inspector.	23/2/2022
6/2021/0262	1Withy Lakes Church Knowle BH20 5NG	Addition documents added by Dorset Council supporting application. CKPC to decide whether and how to respond to this.	

## **8. HIGHWAYS AND RIGHTS OF WAY**

To discuss any highway matters and provide updates on the road maintenance applications submitted to Dorset Council. Progress report on the following current matters:

- The renewal of the highway fingerposts in the parish to their original heritage specification.
- Measures to prevent the speeding of motorists throughout the Parish..
- The maintenance of footpaths and public rights of way in the Parish and the structures associated with them.

## **9. THE GRAVEYARD**

To approve any applications for memorials and to report on and discuss any matters arising from the Council's administration of the Graveyard.

To review the graveyard fee tariff. The last revision was in 2015.

To discuss the provision of a new access to the graveyard.

## **10. FINANCIAL AND ADMINISTRATIVE MATTERS**

- Accounts for 14<sup>th</sup> December 2021 to c.o.b. 7<sup>th</sup> February 2022
- Resolution to settle invoices received before and at the meeting and transfer funds if necessary
- Application for any available grants
- Review signatures on bank mandate forms.
- Parts to repair lawn mower
- Payment for Churchknowle-pc.gov.uk domain name.

## **11. THE COMMEMORATIVE SEAT**

Working group to prepare concrete plinth and install seat.

## **12. THE QUEEN'S GREEN CANOPY PLATINUM JUBILEE INITIATIVE**

To provide an update on community input and activities related to this initiative.

## **13. A NEIGHBOURHOOD PLAN**

To provide an update on research and activities related to this initiative.

A grant (£2,500) has been applied for to put the preliminaries in place for a Neighbourhood Plan.

Selection of a consultant to assist and guide the Neighbourhood Plan process.

Assessment of funding liabilities for implementing a Neighbourhood Plan

Discussion of workload and steering committee for Neighbourhood Plan

## **14. CORRESPONDENCE**

To discuss and act on any correspondence received. Including:

- Dorset Council Capital Leverage Fund. DC will provide 20% contribution to local capital projects. Village Halls can apply.

## **15. OTHER ITEMS WHICH THE CHAIRMAN DEEMS OF IMPORTANCE**

## **16. ITEMS PROPOSED FOR MARCH 2022 AGENDA**

## **17. PERIOD FOR DISCUSSION**

## **18. CLOSURE OF MEETING**