

PARISH OF CHURCH KNOWLE

Notice of Meeting of Parish Council

Dear Councillors & Parishioners

I hereby give you notice that the Monthly Meeting of the Church Knowle Parish Council will be held at Church Knowle Village Hall on Tuesday 14th December, 2021. **The meeting will commence at 6:30pm.**

All members of the Council are invited to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Any member of the public is welcome to attend, may observe the meeting and make a presentation in the Public Discussion Period.

Dated this 1st December, 2021

Andrew Parsons

Clerk of the Parish Council

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTERESTS OF MEMBERS OF THE COUNCIL:** To receive declarations of interests which may affect the impartiality of Councillors in their conduct as Parish Councillors during the meeting
3. **PUBLIC DISCUSSION PERIOD**
4. **RESIGNATION OF CHAIRMAN OF THE PARISH COUNCIL AND ELECTION OF CHAIRMAN AND VICE CHAIRMAN FOR THIS MEETING OF THE PARISH COUNCIL**
5. **MINUTES OF MEETING HELD ON 9th November 2021:** To resolve that the minutes of the meeting of the Council held on the 9th November 2021 be signed as correct records of the business discussed and matters resolved.
6. **MATTERS ARISING:** To discuss matters arising from the minutes of the meeting of 14th November 2021.
7. **PLANNING MATTERS:**

Applications – To discuss and resolve the Parish Council's position on planning applications made to Dorset Council
8. **HIGHWAYS AND RIGHTS OF WAY**

To discuss any highway matters and provide updates on the road maintenance applications submitted to Dorset Council. Progress report on the following current matters:

 - The renewal of the highway fingerposts in the parish to their original heritage specification.
 - Measures to prevent the speeding of motorists throughout the Parish..
 - The maintenance of footpaths and public rights of way in the Parish and the structures associated with them.
9. **THE GRAVEYARD**

To approve any applications for memorials and to report on and discuss any matters arising from the Council's administration of the Graveyard.
10. **FINANCIAL AND ADMINISTRATIVE MATTERS**
 - Accounts for 10th November 2021 to c.o.b. 13th December 2021
 - Resolution to settle invoices received before and at the meeting and transfer funds if necessary
 - Application for any available grants
 - Preparation of Budget for coming year.
11. **THE COMMEMORATIVE SEAT**

Working group to prepare concrete plinth and install seat. Application of recommended preservative.

12. THE QUEEN'S GREEN CANOPY PLATINUM JUBILEE INITIATIVE

To provide an update on community input and activities related to this initiative.

13. A NEIGHBOURHOOD PLAN

To provide an update on research and activities related to this initiative.

14. CORRESPONDENCE

To discuss and act on any correspondence received. Including:

- Request to site a recycling clothing bin in the Parish

15. OTHER ITEMS WHICH THE CHAIRMAN DEEMS OF IMPORTANCE

16. ITEMS PROPOSED FOR JANUARY 2022 AGENDA

17. PERIOD FOR DISCUSSION

18. CLOSURE OF MEETING