

# PARISH OF CHURCH KNOWLE

## Notice of Meeting of Parish Council

Dear Councillors & Parishioners

I hereby give you notice that the Annual meeting of the Church Knowle Parish Council will be held at the Church Knowle Village Hall on Tuesday 14<sup>th</sup> May 2024. This will include the May monthly meeting. **The meeting will commence at 6:30pm.**

All members of the Council are invited to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Any member of the public is welcome to attend, may observe the meeting and make a presentation in the Public Discussion Period.

Dated this 6<sup>th</sup> May 2024

*Andrew Parsons*

Clerk of the Parish Council

### AGENDA

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTERESTS OF MEMBERS OF THE COUNCIL:** To receive declarations of interests which may affect the impartiality of Councillors in their conduct as Parish Councillors during the meeting. A formal note of whether the meeting is being recorded.

**3. PUBLIC DISCUSSION PERIOD**

**4. ELECTION OF CHAIRMAN AND VICE CHAIRMAN FOR THIS MEETING OF THE PARISH COUNCIL.**

**5. VACANCIES FOR PARISH COUNCILLORS AND CO-OPTION OF NEW MEMBERS**

The Parish Council still has two vacancies for Councillors to bring it up to its full membership of 9. Consideration of any applications received.

**6. REPORT FROM DORSET COUNCILLOR:** Welcome the new Ward Councillor and discussion of any issues pertinent to Church Knowle Parish.

**7. MINUTES OF THE MEETING HELD ON 9<sup>th</sup> APRIL 2024:** To resolve that the minutes of the meeting of the May meeting of the Council be signed as correct records of the business discussed and matters resolved.

**8. MINUTES OF THE EXTRAORDINARY MEETING HELD ON 16<sup>th</sup> APRIL 2024:** To resolve that the minutes of the extraordinary meeting of the Council on 16<sup>th</sup> April be signed as correct records of the business discussed and matters resolved.

**9. MATTERS ARISING:** To discuss matters arising from the minutes of the last meetings.

**10. NEIGHBOURHOOD PLAN:** An update on the Neighbourhood Plan and to consider any input required from the Parish Council.

**11. PLANNING MATTERS:**

**Applications** – To discuss and resolve the Parish Council's position on any planning applications made to Dorset Council.

| Application       | Address         | Description                                   | Consultation |
|-------------------|-----------------|---|--------------|
| P/FUL/2024/00337  | Furzebrook Road | Create new Vehicular Access to Mushroom Field | 25-04-2024   |
| P/HABR/2024/01984 | Blue Pool       | Camping permitted development under reg 77.   |              |
|                   |                 |   |              |

**12. HIGHWAYS AND RIGHTS OF WAY**

To discuss any highway matters and provide updates on the road maintenance applications submitted to Dorset Council.

Discussion of the points raised in Public Discussion at the March meeting including:

- Deer signs on Furzebrook Road
- Flooding.
- Irresponsible use of 4 wheel drive vehicles damaging the ridge at Cucknowle.

**13. THE GRAVEYARD**

To approve any applications for memorials and to report on and discuss any matters arising from the Council's administration of the Graveyard. Including:

- Approval of gravestone for Mary Williamson.

**14. FINANCIAL AND ADMINISTRATIVE MATTERS**

- Accounts for 10<sup>th</sup> April 2024 to c.o.b. 14<sup>th</sup> May 2024
- Resolution to settle invoices received before and at the meeting and transfer funds if necessary
- Application for any available grants.
- AGAR Certificate of Exemption, approved and minuted.

**15. REPORT ON ITEMS IN PROGRESS**

To report on the status of repairs, projects etc that are in progress including:

- Cemetery Easement
- Orchard Footbridge

**16. CORRESPONDENCE**

To discuss and act on any correspondence received.

**17. OTHER ITEMS WHICH THE CHAIRMAN DEEMS OF IMPORTANCE**

**18. PERIOD FOR DISCUSSION**

**19. ITEMS PROPOSED FOR JUNE 2024 AGENDA**

**20. CLOSURE OF MEETING**