

Minutes of a meeting of Church Knowle Parish Council
held in the Church Knowle Village Hall
at 6:30pm on Tuesday 12th September, 2023

PRESENT

Council Members:

Cllr Mr Derek Burt [DB] (Chair)
Cllr Mr Carl Grice [CG] (Vice-chair)
Cllr Mrs Hazel Parker [HP]
Cllr Mr Will Slack [WS]

Clerk to the Parish Council:

Mr Andrew Parsons [AP]

C. K Parishioners & Members of the public:

Lesley and Vince Elliott
Jill Hole
Sue Lewis

Dorset Council

Cllr Cherry Brookes

APOLOGIES FOR ABSENCE

284.23 Apologies for non-attendance were received from Cllr Billa Edwards, Cllr Howard Fry and Cllr Jayne Wilson.

DECLARATIONS OF INTEREST OF MEMBERS OF THE PARISH COUNCIL

285.23 There were no declarations of interest. Cllr Grice said that he was recording the meeting.

PUBLIC DISCUSSION PERIOD

286.23 Mr Elliott requested that the wording of item 260.23 in the previous month's minutes be changed from "highway" to "footpath". It was agreed to make this change.

287.23 Mrs Hole reported that the Dorset Highways operator clearing the ditches on the BradleRoad was making such a poor job of it that the work was in fact blocking many of the drainage channels and drains. In the event of heavy rain the road would flood with consequential damage to its surface.

288.23 Cllr Grice said that his initiative and negotiations with the Smedmore Estate for an annual pass to Kimmeridge for local people had 85 households interested in the scheme.

289.23 The Council reiterated its position that the management and running the finances of this were outside of the remit of the Parish Council and should be handled by an entirely separate association.

ELECTION OF CHAIR AND VICE CHAIR

290.23 It was proposed by Cllr Parker that Cllr Burt take the Chair, seconded by Cllr Slack and passed unanimously. Cllr Slack proposed Cllr Grice as Vice Chairman, seconded by Cllr Parker and passed unanimously.

VACANCIES FOR PARISH COUNCILLORS AND CO-OPTION OF NEW MEMBER

291.23 There are currently two vacancies for Parish Councillors which are being advertised through the usual channels. No new applications have been received.

REPORT FROM DORSET COUNCILLOR

292.23 The report from Cllr Brookes that had been previously circulated was summarised by her. It included:

- Housing consultation
- Adult social care
- Discouraging use of Disposable Barbeques
- Savings made by unitary authority

MINUTES OF PARISH COUNCIL MEETING HELD ON 8th AUGUST 2023

293.23 The minutes which had previously been circulated were read. It was agreed that with the “highway” changed to “footpath” that these were a true record of the proceedings.

Proposed by Cllr Slack, seconded by Cllr Grice and passed unanimously.

MATTERS ARISING FROM THE MINUTES OF THE AUGUST MEETING

294.23 Cars parking and obstructing the road and property access by the H bar is still an ongoing problem. It was resolved that the Clerk would write a letter highlighting this problem that would be delivered to households in the vicinity of the H bar.

Proposed by HP seconded by CG and passed unanimously.

ADOPTION OF THE NEW STANDING ORDERS

295.23 It was agreed that the Clerk would send out the Standing Orders, the Code of Conduct and the Financial Regulations to the Council to be considered for adoption at the next meeting.

THE NEIGHBOURHOOD PLAN

296.23 The Clerk reported that the funding application had been lodged with the grant body and that some details were being clarified with the grant body.

PLANNING MATTERS

Planning Applications

297.23 No new planning applications.

298.23 Work at Furzebrook Farm buildings and 96a Furzebrook Road.

The Council has received reports that substantial work and change of use is taking place at these buildings and that no Planning Permission has been applied for. It was agreed that the Clerk would make an enforcement request to enable Dorset Planning to investigate this further.

Proposed by HP seconded by WS and passed unanimously.

HIGHWAYS MATTERS

299.23 The Clerk is to write to households in the vicinity of the H bar about parking of vehicles causing an obstruction. (see 294.23).

Proposed by HP seconded by CG and passed unanimously.

THE CEMETERY

300.23 **Administration and Applications**

The application from Mrs Wienard for the design of a headstone was approved.

Proposed by CG, seconded by HP approved unanimously.

FINANCIAL AND ADMINISTRATIVE MATTERS

ACCOUNTS OF THE PARISH COUNCIL FROM 11th JULY 2023 TO C.O.B. 8th AUGUST 2023

301.23 It was noted at last month's meeting that there was an error of £3.05 in applying the interest on the Playground account (272.23). The Clerk re-presented these corrected accounts for approval.

Approval proposed by HP, seconded by WS and passed unanimously.

ACCOUNTS OF THE PARISH COUNCIL FROM 9th AUGUST 2023 TO C.O.B. 12th SEPTEMBER 2023

302.23 The accounts were examined and approved.

Approval proposed by HP, seconded by WS and passed unanimously.

SETTLEMENT OF INVOICES PAYABLE AT THE MEETING

303.23 The Chairman and Clerk presented the invoices payable. These were examined and the resolution to accept and pay the invoices was proposed by HP, seconded by WS and passed unanimously. All of the invoices were duly paid.

304.23 It was decided to defer discussion on a contingency spending facility for Councillors until the next meeting.

PLAYING FIELD SAFETY REPORT AND REPAIRS TO SWING

305.23 The Clerk reported that one of the swing seats had recently failed and that this had been noted as an urgent item in the safety report. A "Do Not Use" sign had been immediately attached to this seat by the Clerk.

The Council resolved to replace both of the swing seats and to seek tenders for treating all of the woodwork in the Playing field with a clear preservative. Preparation will involve sanding out any splinters and rough sanding the wood to remove lichen etc. prior to application of the preservative.

Proposed HP, seconded by CG and passed unanimously.

EAST CREECH NOTICEBOARD

306.23 The Wareham Men's Shed who did a very good job on the Furzebrook noticeboard has undertaken to repair this in the next month or so when their schedule allows.

ITEMS IN PROGRESS

307.23 Council website – An external contractor is required to maintain this. Replies to the invitations to expression an interest in the Corfe Valley News have been received over some months and these will be contacted and collated to present to the Council.

CORRESPONDENCE

308.23 - No correspondence -

OTHER ITEMS WHICH THE CHAIRMAN DEEMS OF IMPORTANCE

309.23 No other items.

PERIOD FOR DISCUSSION

310.23 It was agreed that the clerk would send out the latest versions of the Stanning Orders, the Code of Conduct and the Financial Regulations before the next meeting with a view to having them formally adopted.

ITEMS PROPOSED FOR OCTOBER 2023 AGENDA

- 311.23 The following additional items were proposed for inclusion in the September 2023 Agenda:
- Councillors' contingency spending.
 - Adoption of the Standing Orders.

NEXT MEETING OF THE PARISH COUNCIL

- 312.23 The next meeting of the Church Knowle Parish Council will be held at the Church Knowle Village Hall on Tuesday 12th September at 6-30pm.
- 313.23 There being no further business the Chairman closed the meeting at 8:40pm

Approved by Chairman :..... Date:.....