

# PARISH OF CHURCH KNOWLE

## Notice of Meeting of Parish Council

Dear Councillors & Parishioners

I hereby give you notice that a meeting of the Church Knowle Parish Council will be held at the Furzebrook Village Hall on Tuesday 10<sup>th</sup> October 2023. **The meeting will commence at 6:30pm.**

All members of the Council are invited to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Any member of the public is welcome to attend, may observe the meeting and make a presentation in the Public Discussion Period.

Dated this 5<sup>th</sup> October, 2023

*Andrew Parsons*

Clerk of the Parish Council

### AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTERESTS OF MEMBERS OF THE COUNCIL:** To receive declarations of interests which may affect the impartiality of Councillors in their conduct as Parish Councillors during the meeting. A formal note of whether the meeting is being recorded.
3. **PUBLIC DISCUSSION PERIOD**
4. **ELECTION OF CHAIRMAN AND VICE CHAIRMAN FOR THIS MEETING OF THE PARISH COUNCIL.**
5. **VACANCIES FOR PARISH COUNCILLORS AND CO-OPTION OF NEW MEMBERS:** The Parish Council still has vacancies for 2 Councillors to bring it up to its full membership of 9. Consideration of any applications received.
6. **REPORT FROM DORSET COUNCILLOR:** Discussion of any items arising from the Ward Councillor's report that had been previously circulated and an update by the Ward Councillor if necessary.
7. **MINUTES OF THE MEETING HELD ON 12<sup>th</sup> SEPTEMBER 2023:** To resolve that the minutes of the meeting of the Council held on the 12<sup>th</sup> September 2023 be signed as correct records of the business discussed and matters resolved.
8. **MATTERS ARISING:** To discuss matters arising from the minutes of the last meeting.
9. **ADOPTION OF THE STANDING ORDERS:** To resolve to adopt the Standing Orders.
10. **NEIGHBOURHOOD PLAN:** An update on the Neighbourhood Plan and to consider any input required from the Parish Council.
11. **PLANNING MATTERS:**

**Applications** – To discuss and resolve the Parish Council's position on any planning applications made to Dorset Council.

Application	Address	Description/Notes	Response
P/LBC/2023/04840	The Old Rectory	Chimney restoration	24-10-2023

### 12. **HIGHWAYS AND RIGHTS OF WAY**

To discuss any highway matters and provide updates on the road maintenance applications submitted to Dorset Council.

**13. THE GRAVEYARD**

To approve any applications for memorials and to report on and discuss any matters arising from the Council's administration of the Graveyard.

- No new applications -

**14. FINANCIAL AND ADMINISTRATIVE MATTERS**

- Accounts for 13<sup>th</sup> September 2023 to c.o.b. 10<sup>th</sup> October 2023
- Resolution to settle invoices received before and at the meeting and transfer funds if necessary
- Application for any available grants.
- The provision of a Contingency spending facility for Councillors.

**15. REPORT ON ITEMS IN PROGRESS**

To report on the status of repairs, projects etc that are in progress including:

- East Creech Notice Board
- Playing field maintenance
- Council Website

**16. CORRESPONDENCE**

To discuss and act on any correspondence received.

**17. OTHER ITEMS WHICH THE CHAIRMAN DEEMS OF IMPORTANCE**

**18. PERIOD FOR DISCUSSION**

**19. ITEMS PROPOSED FOR OCTOBER 2023 AGENDA**

**20. CLOSURE OF MEETING**