

PARISH OF CHURCH KNOWLE

Notice of Meeting of Parish Council

Dear Councillors & Parishioners

I hereby give you notice that a meeting of the Church Knowle Parish Council will be held at the Furzebrook Village Hall on Tuesday 13th June, 2023. **The meeting will commence at 6:30pm.**

All members of the Council are invited to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Any member of the public is welcome to attend, may observe the meeting and make a presentation in the Public Discussion Period.

Dated this 1st June, 2023

Andrew Parsons

Clerk of the Parish Council

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTERESTS OF MEMBERS OF THE COUNCIL:** To receive declarations of interests which may affect the impartiality of Councillors in their conduct as Parish Councillors during the meeting. A formal note of whether the meeting is being recorded.
3. **PUBLIC DISCUSSION PERIOD**
4. **ELECTION OF CHAIRMAN AND VICE CHAIRMAN FOR THIS MEETING OF THE PARISH COUNCIL.**
5. **ADOPTION OF STANDING ORDERS AND CODE OF CONDUCT:** To resolve to adopt the latest Standing Orders and Code of Conduct reviewed and adapted by the April 25th Working Group.
6. **MINUTES OF MEETINGS HELD ON 9th MAY (ADJOURNED) AND 16th MAY 2023:** To resolve that the minutes of the meetings of the Council held on the 9th and 16th May 2023 be signed as correct records of the business discussed and matters resolved.
7. **MATTERS ARISING:** To discuss matters arising from the minutes of the last meetings.
8. **VACANCIES FOR PARISH COUNCILLORS:** To discuss advertising for new councillors to bring the Parish Council up to its full membership of 9.
9. **CO-OPTION OF MR DEREK BURT TO THE PARISH COUNCIL:** An application has been received from Mr Derek Burt to re-join the council. His co-option will be put to the Council and if successful a resolution will be tabled to permit him to sign the proper paperwork on his return from overseas.
10. **NEIGHBOURHOOD PLAN:** An update on the Neighbourhood Plan and to consider any input required from the Parish Council.
11. **PLANNING MATTERS:**

Applications – To discuss and resolve the Parish Council's position on any planning applications made to Dorset Council.

Application	Address	Description/Notes	Response
P/FUL/2023/03016	3 Bradle Farm Cottage	Convert two cottages to one farmhouse	23-6-2023

12. HIGHWAYS AND RIGHTS OF WAY

To discuss any highway matters and provide updates on the road maintenance applications submitted to Dorset Council. Including:

- Council's application for 20mph speed limit.
- Report of on-site meeting with Roads Engineer.
- Footpath 30
- Proposed diversion by Wessex Water

13. THE GRAVEYARD

To approve any applications for memorials and to report on and discuss any matters arising from the Council's administration of the Graveyard.

- No New Applications -

14. FINANCIAL AND ADMINISTRATIVE MATTERS

Councils Approval of the Annual Governance and Accountability Return (AGAR) 2022/2023.

To be signed and minuted.

- Accounts for 10th May 2023 to c.o.b. 13th June 2023
- Resolution to settle invoices received before and at the meeting and transfer funds if necessary
- Application for any available grants
- A contribution to the running costs of the Corfe Valley News

15. REPORT ON ITEMS IN PROGRESS

To report on the status of repairs, projects etc that are in progress including:

- Creech Bottom post box.
- Council Website
- Painting of Archive Container.

16. REPORT FROM DORSET COUNCIL

Dorset Councillor to give a brief report on any proceedings of the Dorset Council that may have a bearing on the Church Knowle Parish.

17. CORRESPONDENCE

To discuss and act on any correspondence received. Including:

- Council's response to article in the Dorset Echo dated 7th April
- Letter regarding 5G masts

18. OTHER ITEMS WHICH THE CHAIRMAN DEEMS OF IMPORTANCE

19. ITEMS PROPOSED FOR JULY 2023 AGENDA

20. PERIOD FOR DISCUSSION

21. CLOSURE OF MEETING