

Minutes of a Working Party meeting of Church Knowle Parish Council
held in the Church Knowle Village Hall
at 6:30pm on Tuesday 25th April, 2023

PRESENT

Council Members:

Cllr Mrs Debbie Evans [DE] (Chair)
Cllr Mrs Nicola Pitcher [NP]
Cllr Mrs Hazel Parker [HP]
Cllr Mrs Jayne Wilson [JW]
Cllr Mr Derek Burt [DB]

Apologies for non-attendance:

Cllr Carl Grice
Cllr Pippa Edwards

Clerk to the Parish Council:

Mr Andrew Parsons [AP]

PURPOSE OF WORKING GROUP MEETING

The Working Group was called to review and amend the Standing Orders and Code of Conduct to the requirements of the Church Knowle Parish Council.

PROCEEDINGS

The Working Group examined all of the Sections of the *NALC Model Standing Orders (2018) updated to 2022* and amended and adapted them to suit the perceived needs of the Church Knowle Parish Council. The agreed changes were made by the Chair directly to the electronic document.

OUTCOME

The Working Group is satisfied that the amended document will meet the requirements of the Council and it will be formatted and presented to the Parish Council for adoption at the May meeting of the Parish Council.
