

PARISH OF CHURCH KNOWLE

Notice of Meeting of Parish Council

Dear Councillors & Parishioners

I hereby give you notice that the Annual Meeting of the Church Knowle Parish Council will be held at the Church Knowle Village Hall on Tuesday 9th May, 2023. This will include the May monthly meeting. **The meeting will commence at 6:30pm.**

All members of the Council are invited to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Any member of the public is welcome to attend, may observe the meeting and make a presentation in the Public Discussion Period.

Dated this 1st May, 2023

Andrew Parsons

Clerk of the Parish Council

AGENDA

- ELECTION OF CHAIRMAN:** At the Annual Meeting of the Parish Council this is the first agenda item and is followed by the election or appointment of other officers and representatives.
- APOLOGIES FOR ABSENCE**
- DECLARATIONS OF INTERESTS OF MEMBERS OF THE COUNCIL:** To receive declarations of interests which may affect the impartiality of Councillors in their conduct as Parish Councillors during the meeting. A formal note of whether the meeting is being recorded.
- PUBLIC DISCUSSION PERIOD**
- MINUTES OF MEETING HELD ON 11th APRIL 2023:** To resolve that the minutes of the meeting of the Council held on the 11th April 2023 be signed as correct records of the business discussed and matters resolved.
- MINUTES OF MEETING HELD ON 25th APRIL 2023:** To report on the meeting of a Council Working Party held on the 25th April 2023 to review and amend, prior to presentation to the Council for formal adoption, the most recent Standing Orders and Code of Conduct for Parish and Local Councils.
- MATTERS ARISING:** To discuss matters arising from the minutes of the last meetings.
- ADOPTION OF STANDING ORDERS AND CODE OF CONDUCT:** To resolve to adopt the Standing Orders and Code of Conduct previously circulated.
- NEIGHBOURHOOD PLAN:** Update on status of Neighbourhood Plan.
- PLANNING MATTERS:**

Applications – To discuss and resolve the Parish Council's position on any planning applications made to Dorset Council.

Application	Address	Description/Notes	Response
P/FUL/2023/01811	Russett Hollow Church Knowle	Change rural building to residential dwellimng.	11 May 23

11. HIGHWAYS AND RIGHTS OF WAY

To discuss any highway matters and provide updates on the road maintenance applications submitted to Dorset Council. Including:

- Council's application for 20mph speed limit.
- Report of on-site meeting with Roads Engineer.

12. THE GRAVEYARD

To approve any applications for memorials and to report on and discuss any matters arising from the Council's administration of the Graveyard.

- Approval of headstone for Mary Wrixon

13. FINANCIAL AND ADMINISTRATIVE MATTERS

- Accounts for 12th April 2023 to c.o.b. 9th May 2023
- Resolution to settle invoices received before and at the meeting and transfer funds if necessary
- Application for any available grants

14. REPORT ON ITEMS IN PROGRESS

To report on the status of repairs, projects etc that are in progress including:

- Creech Bottom post box.
- Council Website
- Painting of Archive Container.

15. REPORT FROM DORSET COUNCIL

Dorset Councillor to give a brief report on any proceedings of the Dorset Council that may have a bearing on the Chirch Knowle Parish.

16. CORRESPONDENCE

To discuss and act on any correspondence received. Including:

- Council's response to article in the Dorset Echo dated 7th April
- Request for support from Purbeck Film Festival.
- Retirement of Rev Ian Jackson

17. OTHER ITEMS WHICH THE CHAIRMAN DEEMS OF IMPORTANCE

18. ITEMS PROPOSED FOR JUNE 2023 AGENDA

19. PERIOD FOR DISCUSSION

20. CLOSURE OF MEETING