

PARISH OF CHURCH KNOWLE

Notice of Meeting of Parish Council

Dear Councillors & Parishioners

I hereby give you notice that the Monthly Meeting of the Church Knowle Parish Council will be held at the Church Knowle Village Hall on Tuesday 14th March, 2023. **The meeting will commence at 6:30pm.**

All members of the Council are invited to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Any member of the public is welcome to attend, may observe the meeting and make a presentation in the Public Discussion Period.

Dated this 7th March, 2023

Andrew Parsons

Clerk of the Parish Council

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTERESTS OF MEMBERS OF THE COUNCIL:** To receive declarations of interests which may affect the impartiality of Councillors in their conduct as Parish Councillors during the meeting. A formal note of whether the meeting is being recorded.
3. **PUBLIC DISCUSSION PERIOD**
4. **REVIEW OF STANDING ORDERS:** To review and accept the current recommended (DAPTC) Code of Conduct, Standing Orders and GDPR regulation.
5. **RESIGNATION OF CHAIRMAN OF THE PARISH COUNCIL AND ELECTION OF CHAIRMAN AND VICE CHAIRMAN FOR THIS MEETING OF THE PARISH COUNCIL.**
6. **FORMAL ELECTION OF NEW COUNCILLOR:** There is an election scheduled for Thursday April 13th. The polling station will be the Church Knowle Village Hall.
An update on the arrangements, nominations and dates for the election will be presented.
7. **MINUTES OF MEETING HELD ON 14th February 2023:** To resolve that the minutes of the meeting of the Council held on the 14th February 2023 be signed as correct records of the business discussed and matters resolved.
8. **MATTERS ARISING:** To discuss matters arising from the minutes of the meeting of the last meeting.
9. **NEIGHBOURHOOD PLAN:** There will be a progress report on the Neighbourhood Plan. The schedule of expenditure on the Neighbourhood Plan will be presented and approved for submission to the grant body: Locality.
10. **PLANNING MATTERS:**
Applications – To discuss and resolve the Parish Council's position on any planning applications made to Dorset Council.

Application	Address	Description/Notes	Response
P/FUL/2023/01088	Whiteway Farm Steeple	Erect solar photovoltaic array and associated landscaping	29 Mar 23

11. HIGHWAYS AND RIGHTS OF WAY

To discuss any highway matters and provide updates on the road maintenance applications submitted to Dorset Council. Including:

- Provision of salt and gritting services to Bradle

12. THE GRAVEYARD

To approve any applications for memorials and to report on and discuss any matters arising from the Council's administration of the Graveyard.

13. FINANCIAL AND ADMINISTRATIVE MATTERS

- Accounts for 15^h February 2023 to c.o.b. 14th March 2023
- Resolution to settle invoices received before and at the meeting and transfer funds if necessary
- Application for any available grants
- Election of Chairman and Vice Chairman and the Annual Meeting.

14. CORRESPONDENCE

To discuss and act on any correspondence received.
Including:

- Update on Creech Bottom post box.
- Repairs to Furzebrook Notice Board

15. OTHER ITEMS WHICH THE CHAIRMAN DEEMS OF IMPORTANCE

16. ITEMS PROPOSED FOR APRIL 2023 AGENDA

17. PERIOD FOR DISCUSSION

18. CLOSURE OF MEETING