

PARISH OF CHURCH KNOWLE

Notice of Meeting of Parish Council

Dear Councillors & Parishioners

I hereby give you notice that the Monthly Meeting of the Church Knowle Parish Council will be held at the Furzebrook Village Hall on Tuesday 11th April, 2023. **The meeting will commence at 6:30pm.**

All members of the Council are invited to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Any member of the public is welcome to attend, may observe the meeting and make a presentation in the Public Discussion Period.

Dated this 5th April, 2023

Andrew Parsons

Clerk of the Parish Council

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTERESTS OF MEMBERS OF THE COUNCIL:** To receive declarations of interests which may affect the impartiality of Councillors in their conduct as Parish Councillors during the meeting. A formal note of whether the meeting is being recorded.
3. **PUBLIC DISCUSSION PERIOD**
4. **RESIGNATION OF CHAIRMAN OF THE PARISH COUNCIL AND ELECTION OF CHAIRMAN AND VICE CHAIRMAN FOR THIS MEETING OF THE PARISH COUNCIL.**
5. **WELCOME TO NEW COUNCILLOR** Mr Derek Burt was elected unopposed to fill the vacancy for a councillor and now takes his seat on the Council.
6. **MINUTES OF MEETING HELD ON 14th MARCH 2023:** To resolve that the minutes of the meeting of the Council held on the 14th March 2023 be signed as correct records of the business discussed and matters resolved.
7. **MINUTES OF EXTRAORDINARY MEETING HELD ON 3rd APRIL 2023:** To resolve that the minutes of the extraordinary meeting of the Council held on the 3rd April 2023 be signed as correct records of the business discussed and matters resolved.
8. **MATTERS ARISING:** To discuss matters arising from the minutes of the meeting of the last meetings.
9. **NEIGHBOURHOOD PLAN:** There will be a position report on the Neighbourhood Plan and a discussion of what is required to take it to completion.
10. **PLANNING MATTERS:**

Applications – To discuss and resolve the Parish Council's position on any planning applications made to Dorset Council.

Application	Address	Description/Notes	Response
P/LBC/2023/01167	Barn House Steeple	Erect triple garage with workroom over.	26 Apr 23
P/LBC/2023/01168	Barn House Steeple	Erect triple garage with workroom over.	26 Apr 23

11. HIGHWAYS AND RIGHTS OF WAY

To discuss any highway matters and provide updates on the road maintenance applications submitted to Dorset Council. Including:

- Council's application for 20mph speed limit.

12. THE GRAVEYARD

To approve any applications for memorials and to report on and discuss any matters arising from the Council's administration of the Graveyard.

13. FINANCIAL AND ADMINISTRATIVE MATTERS

- Corrected accounts for January 2023.
- Accounts for 15th March 2023 to c.o.b. 11th April 2023
- Resolution to settle invoices received before and at the meeting and transfer funds if necessary
- Application for any available grants
- Election of Chairman and Vice Chairman and the Annual Meeting.
- Website.
- Chairman's discretionary fund.

14. REPORT ON ITEMS IN PROGRESS

To report on the status of repairs, projects etc that are in progress including:

- Creech Bottom post box
- Furzebrook notice board

15. CORRESPONDENCE

To discuss and act on any correspondence received.

16. OTHER ITEMS WHICH THE CHAIRMAN DEEMS OF IMPORTANCE

17. ITEMS PROPOSED FOR MAY 2023 AGENDA

18. ANNUAL MEETING OF COUNCIL MAY 2023

- Election of Chairman and any other officers.

19. PERIOD FOR DISCUSSION

20. CLOSURE OF MEETING